

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, March 5, 2012, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

John Barsa
Laurie Buchwald
Elizabeth Cake
Patricia Kline
Heather Martin
Delceno Miles
Mick Shaw
Sheree Tsai

Board member William Dennis, Jr. was not present at the meeting.

The following staff was present for all or part of the meeting:

Kathleen (Kate) R. Nosbisch, Executive Director
Mark Courtney, Deputy Director Licensing and Regulation
Mary Broz Vaughan, Director of Communications, Legislation & Consumer Education
Andrea Overman, Executive Secretary
William Ferguson, Executive Director Board for Barbers and Cosmetology
Demetrios Melis, Board Administrator Board for Barbers and Cosmetology

Due to inclement weather and the delayed arrival of Chairman Mick Shaw, Vice Chairman Laurie Buchwald called the meeting to order at 10:15 a.m. noting there was a quorum.

Call to Order

Ms. Buchwald advised the Board of the emergency evacuation procedures. Chairman Mick Shaw arrived at 10:17 a.m.

Emergency Evacuation Procedures

Ms. Miles moved to approve the agenda as amended (Item # 10 struck) and Ms. Martin seconded the motion which was unanimously approved by members: Barsa, Buchwald, Cake, Martin, Miles, Shaw and Tsai.

Agenda Approval

Ms. Miles moved to approve the November 14, 2011 minutes as amended and Ms. Buchwald seconded the motion which was unanimously approved by members: Barsa, Buchwald, Cake, Martin, Miles, Shaw and Tsai.

Approval of Minutes

There were no public comments made to the Board.

Public Comment

Ms. Vaughan provided the 2012 General Assembly update. She pointed out this is a 60-day session and DPOR has three agency bills: strengthen exam security law; eliminate unnecessary board meetings; and, inactive condo/timeshare registrations and the role of the Common Interest Community Ombudsman. She also noted the Agency has tracked nearly 60 bills during this session. Ms. Vaughan further explained that the most important role of the Board for Professional and Occupational Regulation is that of providing research studies.

Mary Broz Vaughan,
Director
Communications,
Legislation, and
Consumer Education

Patricia Kline arrived at 10:22 a.m.

Director Dixon was unavailable for the Director's Report, so the Board members agreed by consensus to table this item.

Director's Report

Executive Director William Ferguson, along with Board Administrator Demetrios Melis, presented the Board for Opticians and Board for Hearing Aid Specialists Board Academies.

William Ferguson,
Executive Director
Board for Opticians and
Board for Hearing Aid
Specialists

Mr. Shaw thanked Department staff on behalf of the Board for coordinating the meeting and reminded Board members to leave their signed Conflict of Interest Forms and Travel Vouchers. A recess was called at 11:23 a.m. at which time Mr. Barsa departed. Ms. Cake departed at 11:35 a.m.

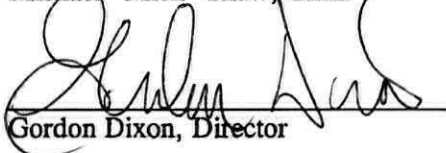
Conflict of Interest
Forms/Travel Vouchers

The Board reconvened at 11:40 a.m., and there being no further business, Ms. Miles moved to adjourn and Ms. Kline seconded the motion which was unanimously approved by members: Buchwald, Kline, Martin, Miles, Shaw and Tsai. The meeting adjourned at 11:41 a.m.

Adjournment



Michael "Mick" Shaw, Chair



Gordon Dixon, Director

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: John Barsa
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

3/5/12

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Laurie Buchwald
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

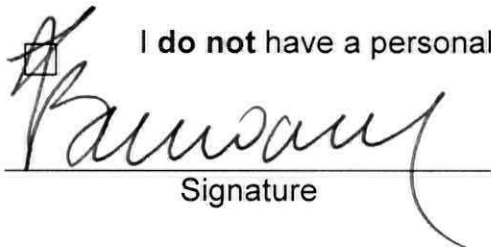
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Elizabeth G. Cake
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.

Elizabeth G. Cake
Signature

3.5.2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Patricia Kline
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:



I am able to participate in this transaction fairly, objectively, and in the public interest.

or



I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Patricia Kline
Signature

3/5/12
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Heather L. Martin
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.


Signature

3-5-12
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Delceno Miles
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

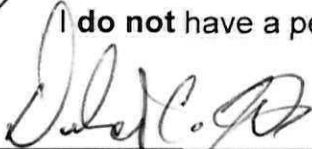
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occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.



Signature

3/5/12

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael Shaw
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.

Michael H. Shaw
Signature

3/5/12
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sheree Tsai
2. Title: Board Member
3. Agency: BPOR Board
4. Meeting/IFF Date: Board Meeting March 5, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this
meeting.



Signature

3/04/2012
Date